Explanatory note regarding the protection of personal data for the Registration form
"Horizon 2020 Smart Cities Info Day and Brokerage Event - 2015 call"
Brussels, 12 February 2015

1. Objective
This Registration form offers you an online electronic registration for the above mentioned meeting. While registering your personal data will be collected and further processed for the purposes detailed hereafter and potentially published on the Internet, under the responsibility of the Head of the Unit C2, Directorate-General for Energy, acting as the Controller.

As this online service collects and further processes personal data, Regulation (EC) 45/2001, of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the EU institutions and bodies and on the free movement of such data, is applicable.

2. What personal information do we collect and through which technical means?

Identification Data
The personal data collected and further processed are data necessary for the participation in the meeting, such as name/surname/profession/postal and e-mail addresses/phone number/fax number/etc. The meeting may be broadcast live. Videos and/or photographs of participants may be recorded and stored on the Internet. A list of participants, including name, organisation and e-mail address may be shared among participants and may be stored on the Internet as well.

The processing operations on personal data linked to the organisation and management of this meeting are necessary for the management and functioning of the Commission, as mandated by the Treaties, and more specifically articles 5, 7 and 211 - 219 of the EC Treaty.

Technical information
The system uses session "cookies" in order to ensure communication between the client and the server. Therefore, your browser must be configured to accept "cookies". However, it does not collect personal or confidential information of any kind, nor any IP address from your PC. The cookies disappear once the session has been terminated.

3. Who has access to your information and to whom is it disclosed?

Some of your personal data (Photographs and videos of participants and organizers, name/surname/organisation/e-mail address) may be published on the web. If you do
not agree with this publication of your personal data, please opt-out where required or inform the data controller by using the Contact Information below.

The full access to all personal data as well as all information collected in the context of this meeting, and the organisation thereof, is only granted through User-Id/password to a defined population of users, without a prejudice to a possible transmission to the bodies in charge of a monitoring or inspection task in accordance with the EU legislation. These users typically are: the organising team of the meeting from DG ENER, DG RTD and DG SCIC, and DG ENER's subcontractors, acting as processors.

4. How do we protect and safeguard your information?

The collected personal data and all information related to the above mentioned meeting are recorded in a secured and protected database hosted by the Data Centre of the European Commission, the operations of which abide by the Commission's security decisions and provisions established by the Directorate of Security for this kind of servers and services and on computers of the external contractor acting as a processor, who has to guarantee the data protection and the confidentiality required by the regulation (EC) 45/2001.

5. How can you verify, modify or delete your information?

In case you want to verify which personal data is stored on your behalf by the responsible controller, have it modified respectively corrected or deleted, please contact the Controller by using the Contact Information below and by explicitly specifying your request.

6. How long do we keep your data?

Your personal data will be part of a list of contact details shared internally amongst the staff of the European Commission for the purpose of contacting you in the future in the context of the European Commission activities. If you do not agree with this, please contact the Controller by using the Contact Information below and by explicitly specifying your request.

7. Contact Information

In case you wish to verify which personal data is stored on your behalf by the responsible controller, have it modified, corrected, or deleted, or if you have questions regarding the organisation of the meeting, or concerning any information processed in the context of the meeting, or on your rights, feel free to contact the support team, operating under the responsibility of the Controller, using the following contact information:
European Commission, DG ENER C2, Mr Dimitrios Sofianopoulos, DM 24, 03/146, B-1049 Brussels, Tel.: +(32) 2 2991555
dimitrios.sofianopoulos@ec.europa.eu
8. Recourse

Complaints, in case of conflict, can be addressed to the European Data Protection Supervisor.