



**FINANCIAL CONTRIBUTION TO TRAVEL AND SUBSISTENCE EXPENSES  
FOR ACI CANDIDATES  
CLAIM FORM**

Name: ..... First name: .....

**Place of residence:**

Street: ..... No.: .....

Postcode and town: ..... Country: .....

E-mail: ..... Phone no.: .....

Place of the test: ..... Test language: .....

Date of the test: ..... Time from: ..... to: .....

**Travel allowance**

Outbound travel - arrival date: ..... Place of departure: .....

Inbound travel – departure date: ..... Place of return: .....

I hereby declare that the arrival to the place of the test .... days prior to the test was due to a dummy booth training starting on .....

**Accommodation allowance**

Number of hotel nights at the place of the test (max 3): .....

**I, the undersigned, declare on my honour that this statement is true and accurate.**

.....  
(Date and signature of the candidate)

To be valid, this form must be signed, dated and sent together with:

1. Legal Entity Form (including legible copy of your ID or passport).

2. Financial Identification Form.

3. Original supporting documents:

For travel by air: invoice and boarding cards,

by train: invoice and tickets,

by car: toll booth or petrol expenses that occurred on the way to the place of the test.

For accommodation: formal hotel invoice and proof of payment if invoice does not state that amount due was paid.

For dummy booth training: invitation e-mail.

Please be informed that in the absence of the above mentioned documents, no contribution will be paid.