

The EU Interpreting Services will be organising an accreditation test for conference interpreters with **Ukrainian (UK) as an A-language**.

The test will be structured in two parts: the simultaneous test will be held on **16/03/2026**. The dates of the consecutive test and re-sit will be communicated at a later stage.

All tests will take place in remote, via a remote testing platform.

All eligible candidates will first be invited to record their simultaneous test components via an on-line selection tool; only if they succeed in the simultaneous part, candidates will be invited to sit the consecutive test.

To be eligible for the accreditation test, you must supply proof that you:

I.

- a) have completed a recognised four-year full-time undergraduate course in conference interpreting and obtained the relevant diploma **or**
- b) hold a recognised Master's degree in conference interpreting **or**
- c) hold a recognised university degree in any subject awarded after 3 years of full-time undergraduate study **and either**
 - i) you have at least one year's professional experience as a conference interpreter (experience as a court interpreter, liaison interpreter or company interpreter cannot be taken into account), acquired after award of the university degree, and can provide clear documentary evidence of at least 70 days worked as a conference interpreter **or**
 - ii) you have successfully completed a postgraduate conference interpreting training programme (other than a Master's degree), of at least one academic year of full study, for which a certificate or other documentary proof can be submitted;

AND

II.

are able to perform both consecutive and simultaneous interpretation in one of the following language combinations:

1. **A B C** (A = UK ; B = EN, C = FR or DE)
A B (A = UK ; B = EN)
2. **A B C** (A = UK ; B = FR or DE, C = EN)
3. **A C C** (A = UK ; C1 = EN, C2 = FR or DE)

The number of guaranteed slots for eligible candidates admitted to the accreditation test shall be **set at 100**. In case the number of eligible candidates is higher than the figure indicated

above, candidates will be ranked by Interinstitutional Screening Committee and admitted according to the following criteria:

1. Firstly, by **language profile**, in the order of priority as listed above. Both profiles with EN B will be treated as equivalent.
2. Secondly, by **professional experience** expressed in contract days as conference interpreter, obtained after having fulfilled the eligibility requirements (a, b, ci, cii). For candidates eligible under point ci) above, this criterion shall be based exclusively on professional experience in excess of 70 contract days. This criterion shall only be used if the number of eligible candidates exceeds the number of available slots after criterion 1 has been applied.
3. Thirdly, by the **number of credits or hours** awarded for **conference interpreting practice in both consecutive and simultaneous interpreting** covered by the university diploma/degree/certificate. This criterion shall only be used if the number of eligible candidates exceeds the number of available slots after criteria 1 and 2 have been applied.

Where two or more candidates are ranked as equivalent for the last available slot, all of those candidates will be invited to the test.

With a view to the assessment of eligibility as well as the potential ranking of candidates for admission to the test, all candidates must provide the following:

- **proof of diplomas** in conference interpreting or with a conference interpreting component, such as a BA or MA in translation and interpreting: to be accepted as a diploma or degree in conference interpreting, the documents must specify the number of credits (or hours) awarded for **conference interpreting** practice in both consecutive and simultaneous interpreting. Examples of documents would be: diploma supplements, transcripts or official university certificates;

- **proof of experience**: only documented experience by means of proof of contract days and/or records of employment (or letters of reference) clearly mentioning the number of conference interpreting days/workload, the modes as well as the language combinations you were hired to work from will be taken into account. Professional experience only stated on a CV is not sufficient. Experience as a court interpreter, liaison interpreter, public service interpreter or company interpreter **does not** count as experience in conference interpreting;

-**proof of working languages**: for every language not indicated on the conference interpreting diploma/degree or certificate, it must be documented how it has been acquired at the level of a working language (certificates/diplomas/personal statement **and** work experience).

To allow the ISC to establish the ranking, candidates are invited to submit all relevant information in relation to the above criteria and documentary proof thereof.

The deadline for submitting your on-line application and for uploading the supporting documents is **16/01/2026 12:00 CET**. All applications will be examined by an inter-institutional Screening Committee to check whether all selection criteria are met. Selected candidates will be informed in due time.

For further details and the corresponding application form go to the following webpage:
<https://europa.eu/interpretation/freelance.html> .