2012 - TRANSLATORS WITH CROATIAN (HR) AS THEIR MAIN LANGUAGE

Playing a central role at the heart of one of the EU Institutions you will translate texts into the Croatian language.

Until July 24th 2012 you can apply for the selection procedure for Croatian translators for the EU Institutions in Brussels and Luxembourg. In this fact sheet you will find the key information to help you to decide to apply. In the Notice of Competition you will find all further and in depth criteria you need to fill out your online application.

Key Facts

Name: Translators EPSO/AD/233/12 (AD5)
To apply your main language needs to be Croatian. Candidates should have a perfect command, both written and spoken, of Croatian (mother tongue or equivalent knowledge).
AD5 is the level in which translators can enter the EU Institutions.

EPSO Code: EPSO/AD/233/12 (AD5)

Job Description: As a translator you will provide translations of utmost quality in Croatian to your institution. You will also be asked for linguistic advice. Your tasks will include translation, revision, terminology research from at least two European languages (one to be either English/French/German) into Croatian. Topics cover all sectors of the European Union and can be legal, political, scientific economic in nature etc. Performing these tasks requires the intensive use of specific IT and other office-technology tools. For more details on the job description of a translator refer to the Notice of Competition.

Number of successful candidates: EPSO/AD/233/12 (AD5): 70

Eligibility
General:
• You must be a citizen of one of the Member States of the European Union or Croatia
• You must meet the profile relevant to the duties.
See the specific selection criteria in the Notice of Competition.

Languages:
Apart from a perfect command of Croatian, you have thorough knowledge of two other languages. Your second language, which must be English, French or German and a 3rd official European language and you have one of two options in this regard.
Option 1: Your 3rd language can be English/French/German (different from Language 2)
Option 2: Your 3rd language is another EU language
See Notice of Competition for further specifications.

Education:
A 3 year degree for entry at Grade AD 5 (4 267 Euros / month)

Professional Experience:
As this competition is AD5 level you do not need to have professional experience.

Selection procedure:
After you have applied online and if your application fits the profile, we will invite you to take a computer-based test. This will have five sections, a verbal, abstract and numerical reasoning part (in English, French or German) as well as two language parts. See Notice of Competition for further details.

Dependent upon how you performed in the computer-based test you will be invited to an assessment centre in Brussels where translation skills will be tested as well as your general competencies in:
• analysis and problem-solving
• communication
• delivering quality and results
• learning and development
• prioritising and organising
• resilience
• working with others
• leadership
These competencies will be assessed in English/French or German on the basis of group exercises, oral presentations and structured interviews.

Your translation skills (specific competencies) will be tested by means of:
- a translation test from language 2 to Croatian (with a dictionary)
- a translation test from language 3 to Croatian (with a dictionary)

See Notice of Competition for further details.

Reserve list: If you are one of the top candidates, then our expert assessors (selection board) will place your name on a database (called the 'reserve list') which the EU institutions use to recruit staff. Using the information from your assessment, the Institutions will match you to a post and get in touch with you to give full guidance on what working with their specific department could involve to inform you before you commit to a post.

More information: www.eu-careers.eu/croatia/index_en.htm

Where to apply: www.eu-careers.eu (from 21 June 2012)

Deadline: July 24th 2012 at 12.00 (midday), Brussels time (CEST).

Always read the full Notice of Competition and Guide to open competitions before applying.

***When applying you will be asked to certify that you have read both these documents***

The Notice of Competition and Guide to open competitions are the authoritative sources of information and take precedence over information provided from any other source.

Link to Notice of Competition: http://europa.eu/epso/apply/today/tra_en.htm
(in depth description of profile and selection procedure)


This competition is intended for applicants who have a perfect command, both written and spoken, of Croatian (mother tongue or equivalent knowledge). If you do not have such a command, we would strongly advise that you do not apply.

More information about the Translation services:
http://ec.europa.eu/dgs/translation/translating/index_en.htm
http://www.facebook.com/translatingforeurope

European language levels - Self Assessment Grid