



EUROPEAN COMMISSION

PROTECTION OF YOUR PERSONAL DATA

This privacy statement provides information about the processing and the protection of your personal data.

Processing operation: *Chemical, Biological, Radiological and Nuclear Risk Mitigation*

Data Controller: *Service for Foreign Policy Instruments (FPI), Unit 1 (FPI 1)*

Record reference: *[DPR-EC-02097.2]*

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1. Introduction

The European Commission (hereafter 'the Commission') is committed to protect your personal data and to respect your privacy. The Commission collects and further processes personal data pursuant to [Regulation \(EU\) 2018/1725](#) of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data (repealing Regulation (EC) No 45/2001).

This privacy statement explains the reason for the processing of your personal data, the way we collect, handle and ensure protection of all personal data provided, how that information is used and what rights you have in relation to your personal data. It also specifies the contact details of the responsible Data Controller with whom you may exercise your rights, the Data Protection Officer and the European Data Protection Supervisor.

The information in relation to processing operation "*Chemical, Biological, Radiological and Nuclear Risk Mitigation*" undertaken by FPI is presented below.

2. Why and how do we process your personal data?

Purpose of the processing operation: European Commission FPI 1 collects and uses your personal information to (1) communicate with all relevant stakeholders about CBRN risk mitigation actions funded by the European Commission (e.g. through the EU CBRN Centres of Excellence Initiative, or other programmes such as the EU P2P or ISTC/STCU), (2) create databases with contact details of stakeholders and their affiliations to build on skills provided by the EU and document available expertise, (3) share documents with personal data within networks of stakeholders, (4) organise events, conferences, meeting and workshops (including table top and field exercises). CBRN actions may include, but are not limited to: workshops, training, conferences, events, fora, exercises, discussions, steering committees, scientific committees. Stakeholders of CBRN risk mitigation actions may include, but are not limited to: EU Institutions staff members, EU Member States officials, International Organizations representatives and staff members, public and private entities representatives and staff members, partner countries officials.

Personal data in electronic form is stored on servers of the Commission's computer center, physically under the control of DG DIGIT or FPI or a Delegation of the EU. Data is also stored in external contractor premises, bound by data protection clauses and the General Data Protection Regulation (Regulation (EU) 2016/679).

Your personal data will not be used for an automated decision-making including profiling.

3. On what legal ground(s) do we process your personal data

Lawfulness for the processing of personal data under Article 5.1

- *5(a) Processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body;*
- *5(d) The data subject has given consent to the processing of his or her personal data for one or more specific purposes*

Lawfulness for the processing of personal data under Article 5.2.

The basis for the processing referred to in points (a) of the paragraph 1 has been laid down in the following Union laws:

Regulation (EU) 230/2014 establishing an instrument contributing to stability and peace, article 5: Assistance in addressing global and trans-regional threats and emerging threats:

1. The Union shall provide technical and financial assistance in pursuit of the specific objectives set out in point (c) of Article 1(4) in the following areas:

(a) threats to law and order, to the security and safety of individuals, to critical infrastructure and to public health;

(b) mitigation of and preparedness against risks, whether of an intentional, accidental or natural origin, related to chemical, biological, radiological and nuclear materials or agents.

Regulation (EU) 2021/947 establishing the Neighbourhood, Development and International Cooperation Instrument – Global Europe:

Article 4.3.(c) Peace, Stability and Conflict Prevention

Annex III 3.2. Assistance in addressing global and trans-regional threats and emerging threats

4. Which personal data do we collect and further process?

In order to carry out this processing operation EC FPI 1 collects the following categories of personal data:

Data contained in contacts lists and databases, as well as data collected in the course of events/training, such as: first name, last name, title, function, company/entity name, work and/or personal e-mail address, work postal address, work and/or personal phone number, work fax number, personal or group picture, personal CV (fields of experience, work experience, education and training, languages, technical skills, relevant publications, etc.), place/date of birth, nationality.

The provision of personal data is not mandatory.

5. How long do we keep your personal data?

<u>Data category:</u>	<u>Retention period:</u>	<u>Start date:</u>	<u>End date:</u>
<i>Databases with contact details and affiliations of data subjects that have participated in events in the context of CBRN activities</i>	<i>Until consent is withdrawn</i>	<i>Date of giving of consent</i>	<i>Date of withdrawal of consent</i>
<i>Images, presentations, audio-visual recording, live web-streaming of training sessions</i>	<i>As long as the CBRN Risk Mitigation portal is online</i>	<i>Date of giving of consent</i>	

<i>Personal data related to the organisation and management of the IcSP events</i>	<i>1 year</i>	<i>Last action in relation to the event</i>	
<i>Sensitive personal data relating to dietary and/or access requirements</i>	<i>1 month</i>	<i>The end of the event</i>	
<i>Personal data shared with the Directorate-General for Human Resources and Security of the European Commission for the participants to gain access to Commission buildings</i>	<i>6 months</i>	<i>Termination of the link between the data subject and the Commission</i>	

6. How do we protect and safeguard your personal data?

All personal data in electronic format (e-mails, documents, databases, uploaded batches of data, etc.) are stored on the servers of the European Commission. All processing operations are carried out pursuant to the [Commission Decision \(EU, Euratom\) 2017/46](#) of 10 January 2017 on the security of communication and information systems in the European Commission.

The Commission's contractors are bound by a specific contractual clauses for any processing operation on behalf of the Commission, and by confidentiality obligations deriving from the transposition of the General Data Protection Regulation in the EU member states (GDPR Regulation (EU) 2016/679). The Commission has put in place a number of technical and organisational measures. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed. Organisational measures include restricting access to the personal data solely to authorised persons with a legitimate need to know for the purposes of this processing operation. Encryption is used where necessary and access rights to files saved on shared drives and functional mailboxes are limited to staff members on a "need-to-know" basis.

7. Who has access to your personal data and to whom is it disclosed?

Access to your personal data is provided to the Commission staff responsible for carrying out this processing operation and to authorised staff according to the "need-to-know" principle. Such staff abide by statutory, and when required, additional confidentiality agreements.

Within the EU organization: Staff members of FPI, JRC, EEAS and EU Delegations

Outside the EU organization: Commission contractors and consultants (logistic contractors, project implementers, etc.); Partner Countries' Authorities and Contact Points; International Organizations; Donor Countries on a "need-to-know" basis.

8. What are your rights and how can you exercise them?

You have specific rights as a 'data subject' under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right to access, your personal data and to rectify them in case your personal data are inaccurate or incomplete. Where applicable, you have the right to erase your personal data, to restrict the processing of your personal data, to object to the processing, and the right to data portability.

You can exercise your rights by contacting the Data Controller, or in case of conflict the Data Protection Officer. If necessary, you can also address the European Data Protection Supervisor. Their contact information is given under Heading 9 below.

Where you wish to exercise your rights in the context of one or several specific processing operations, please provide their description (i.e. their Record reference(s) as specified under Heading 10 below) in your request.

9. Contact information

- The Data Controller

If you would like to exercise your rights under Regulation (EU) 2018/1725, or if you have comments, questions or concerns, or if you would like to submit a complaint regarding the collection and use of your personal data, please feel free to contact the Data Controller, *EC FPI 1* (FPI-1@ec.europa.eu).

- The Data Protection Officer (DPO) of the Commission

You may contact the Data Protection Officer (DATA-PROTECTION-OFFICER@ec.europa.eu) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

- The European Data Protection Supervisor (EDPS)

You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor (edps@edps.europa.eu) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the Data Controller.

10. Where to find more detailed information?

The Commission Data Protection Officer (DPO) publishes the register of all processing operations on personal data by the Commission, which have been documented and notified to him. You may access the register via the following link: <http://ec.europa.eu/dpo-register>.

This specific processing operation has been included in the DPO's public register with the following Record reference: *DPR-EC-02097*.