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TERMS OF REFERENCE

Med Dialogue Fellows

Short term mission

Non-key expert Junior:

Supporting capacity building services for youth on “Addressing the ecological challenges in the Mediterranean”

1. OVERALL CONTEXT

Med Dialogue for Rights and Equality is an EU-funded Technical Assistance Programme with the overall objective of strengthening the role of CSOs active at the regional scale, in building sustainable development, regional cohesion and resilience, as well as in influencing policy-making in the Southern Neighborhood and the Euro-Mediterranean Space.

Med Dialogue Fellows is one of the Programme’s clusters designed to empower and connect young CSO leaders and their organisations, who are committed to addressing Mediterranean policy challenges beyond national borders, in order to facilitate the development of regional networks, mutual skill-building, promoting advocacy, building channels of cooperation and developing local actions within a common framework. Civil society’s young female and male activists will be strengthened in their capacity to strategise, cooperate together, and advocate for rights and equality in the region.

The first call of **Med Dialogue Fellows** will focus on the ecological challenges of the Mediterranean region and will select around 25 participants from the following countries: Algeria, Egypt, Israel, Jordan, Lebanon, Libya, Mauritania, Morocco, Palestine, Tunisia, Syria – or belong to related diasporas, especially the Syrian and Palestinian ones, who will participate in the following activities:

- A 4-day long capacity building bootcamp (expected date: 27 – 30 January 2020),
- A Common action consisting in decentralized activities and implemented by the participants,
- Involvement in other regional events of the Programme of partner organisations.

One of the end results of the bootcamp will in fact be the development of a common advocacy action involving all participants and financed by the Programme, which shall take place simultaneously in their home towns/regions.



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2. DESCRIPTION OF THE SHORT TERM MISSION

2.1. General objective

Med Dialogue for Rights and Equality is looking for a Junior Facilitator to support the coordination and carrying out of the capacity building bootcamp on ecological challenges and issues.

The bootcamp will include training, coaching and debate components - the aim of the bootcamp being to strengthen the thematic and advocacy capacities of the participants, and to offer them exchange opportunities on relevant better practices. Participants will be as well assisted in the formulation and implementation of an idea for a common action, on whose basis they have as well been selected, and which will be carried out in their respective countries.

The support team at the bootcamp will be composed of :

- A Senior Trainer in charge of the general coordination and delivery of the bootcamp and its thematic components,
- A Junior Facilitator (object of this call),
- A Senior M&E Expert in charge of developing a methodology of finance&admin follow-up and quality assessment of the common actions,
- The Technical Assistance team.

2.2. Specific objectives

The main objectives of the assignment are:

- 1) The Junior Facilitator has to undertake :
 - an introduction to the principles of project and awareness-raising action development.
 - ice-breaking activities to encourage team work building,
 - coaching activities to help participants growing their ideas and developing a common action addressing ecological issues and challenges in Mediterranean region together.
- 2) The Junior Facilitator will support the Senior Trainer in all issues related to networking activities, team work, intercultural understanding, and project development, especially in relation to the common action.
- 3) Prior to that (end of November – beginning of December 2019), the Junior expert will be taking part in the selection of the Call candidates, along with the Senior Expert and M&E Expert. He or she will remotely assess the candidates based on a list of pre-selected eligible candidates and an evaluation grid, prepared by the TA team. A selection Committee meeting, chaired by the TA and gathering the 3 experts will be held online to share the results of the assessment and establish the final list of participants.



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2.3. Requested services

At the beginning of the assignment, a briefing will be organised between the Technical Assistance team and the consultant, in order to determine the provisional planning of the mission.

The short term mission will comprise the following services:

- Participate in the Selection Committee,
- Development of a networking and team work building methodology for the bootcamp,
- Elaborate on principles of project and awareness-raising action development,
- Coach the participants in order to develop the best idea for a common action through working groups and plenary sessions.

The indicative structure of the bootcamp will be the following:

- Introduction to principles of ecology and environmental sciences, and review of the main ecological challenges in the region,
- Study-visits to local organisations and projects,
- Public debate with activists, policy-makers and scientists discussing about what is at stake in the region,
- Introduction to principles of sound operational management as well as of environmentally sound management of events,
- Common action: discussing and choosing the best idea that will be developed as a common action through working groups and plenary sessions,
- A cultural activity will offer the opportunity to address eco-challenges through creative arts.

2.4. Required outputs/ deliverables

The required outputs are:

- A table of assessment of the eligible candidates to the Call based on the evaluation grid prepared by TA team,
- A detailed methodology and a precise programme of the networking and team work building activities,
- Ice -breaking, team work and project development support tools,
- Ad-hoc support techniques for the delivery of the common action involving all the participants,
- A detailed report on the bootcamp.

2.5. Language of the Contract

The language of this contract will be English and French.

2.6. Subcontracting

Sub-contracting is not foreseen.



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3. LOCATION AND DURATION

3.1. Location of the assignment

The location of the assignment will be Tunis.

3.2. Duration of the assignment

The assignment will include 8 working days. The indicative dates for the *Med Dialogue Fellows'* bootcamp are 27-31 January, 2020. It is expected that the assignment will be finished indicatively by mid of February 2020.

Year	2019-2020												
Month	D	J	F	M	A	M	J	J	A	S	O	N	D
Position expert													

4. EXPERT PROFILE

The assignment requires the mobilisation of a Junior Facilitator in networking, project development and team work.

4.1. Qualifications and skills

- At least a Master degree in social sciences, intercultural affairs, consensus-building and mediation, or equivalent,
- In the absence of a Master Degree, at least 5 years of relevant experience,
- Proven written and communication skills in English and French. Arabic is an asset.

4.2. General professional experience

- At least 5 years of experience in support to civil society, advocacy and project development, intercultural dialogue or public participation.

4.3. Specific professional experience

- At least 3 years of experience in the Maghreb area / Machreq area,
- Expertise in networking, consensus-building and project conception and implementation,
- Good knowledge of civil society affairs in Southern Neighbourhood countries,
- Understanding of Mediterranean environmental challenges,
- Working experience in international projects or environmental affairs will be an asset.



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5. REPORTING

The expert will produce the following reports:

Name of product	Time of submission
Table of assessment of the eligible candidates	3 December 2019 (indicatively)
Networking and team building methodology	7 January 2020
Ice -breaking, team work and project development support tools	15 January 2020
Final assignment report on the bootcamp	15 February 2020

6. INCIDENTAL EXPENDITURE

The assignment will include a budget for

- International travel
- Local travel
- Per diem