

Global PFD Meeting

Brussels, 20 – 22 March 2018

PRACTICAL INFORMATION

VENUE	HOTEL
MCE Conference & Business Centre Rue de l'Aqueduc, 118 – 1050 Brussels Tel: +32 2 543 21 40	Hotel Thon Brussels City Centre Avenue du Boulevard 17, 1210 Brussels Tel: +32 2 205 15 11
SIDE EVENT – DINNER 20 March	LOCAL TRANSPORT
<p>The Dinner will be held at the MCE at 6:30pm. Dietary requirements have been taken into consideration.</p>	<p><u>From airport to Hotel Thon:</u> Taxi: Cost between 45 and 50 EUR Bus 12 + Metro: Level 0, platform C – Get off at SCHUMAN From metro Schuman: Take line 1 direction GARE DE L'OUEST Get off at ARTS LOI/KUNST WET Change to line 6 direction ELISABETH Get off at ROGIER Exit from door 3 – Boulevard Adolphe Max Head northeast on Boulevard Adolphe Max toward Rue de Malines Turn left onto Avenue du Boulevard Destination will be on the right Train: every 20 min, Level -2, stop to Brussels North station (the hotel is 10 minute walking distance) <u>From Brussels South train station to Hotel Thon</u> Tramway route 4 direction GARE DU NORD Get off at ROGIER Exit from door 7 – Place Charles Rogier Take Place Charles Rogier and walk to Boulevard Adolphe Max, it is the next street Turn left onto Avenue du Boulevard Destination will be on the right <u>From airport to MCE:</u> Taxi: Cost between 45 and 50EUR Train and Tram: every 20 min, Level -2, stop to</p>

	Brussels South station – Tram 81: at Brussels Ground floor (follow signs tram 81 Direction Montgomery, stop at Trinité (the MCE is 2 min walking distance)
TRAVEL DOCUMENTS	DAILY ALLOWANCE
Please make sure you bring your original boarding passes with you as well as your passport or copies of your visa stamps to the meeting venue.	Participants whose travel arrangements are covered by the organisers will receive an allowance for each night spent in Brussels to cover the meals not offered during the PFD and local transportation.
SHUTTLE SERVICE TO MCE	SHUTTLE SERVICE TO HOTEL THON
<p>The organisers will provide a shuttle service from Hotel Thon</p> <p>Please be on time, as the bus will leave on schedule.</p> <p>20/03: Departure at 08:15 for the participants of the Task Team meeting and Private Sector meeting.</p> <p>Departure at 09:15 for the participants of the Regional Caucuses</p> <p>21/03: Departure at 08h15</p> <p>22/03: Departure at 08:15</p>	<p>Return schedules from MCE to Thon Hotel:</p> <p>20/03: Departure at 20:00</p> <p>21/03: Departure at 18:30</p> <p>22/03: Departure at 17:30</p>
BADGES	INTERPRETATION
Your name badge will be provided at the conference welcome desk (MCE) upon arrival at the conference venue. All participants are requested to wear their badges throughout the event.	All plenary sessions and discussions will be held in English and simultaneous translation will be provided in French and Spanish
CONTACTS ORGANISERS	USEFUL CONTACTS
<p>Event Coordinator: Ms Micheline Carmoy micheline.carmoy@giz.de Tel: +32 498 98 19 06</p> <p>Assistant: Mrs Caroline Vilos Cvilos1@yahoo.com Tel: +30 6974 35 17 95</p>	<p>Medical Services (Urgency): 100</p> <p>Police: 101</p> <p>Fire Service: 100</p> <p>Pan-European Emergency: 112</p>