



Global PFD Meeting

Brussels, 13-15/03/2019

PRACTICAL INFORMATION

VENUE	HOTEL
<p>MCE Conference & Business Centre Rue de l'Aqueduc, 118 – 1050 Brussels Tel: +32 2 543 21 40</p>	<p>Four Points by Sheraton Rue Paul Spaak 15 BE –1000 Brussels Telephone +32-2 645 61 11</p>
SIDE EVENT	LOCAL TRANSPORT
<p>Networking cocktail– 13 March</p> <p>The cocktail will be held at the MCE at 6:30pm. Dietary requirements have been taken into consideration.</p>	<p>The return transfers between Brussels airport and/or Brussels South train station to the hotel and/or the MCE will be supplied by the company Business Limousine Services.</p> <p>Meeting Point @ Brussels Midi Station:</p> <ul style="list-style-type: none"> -Thalys & local trains : Sam's café Eurostar : End of platform after exit doors. <p>Meeting Point @ Brussels Airport :</p> <ul style="list-style-type: none"> - Java Cafe : in the arrival hall, right hand side after security/customs. <p>Phone :0032487446773 in case needed</p>
TRAVEL DOCUMENTS	DAILY ALLOWANCE
<p>Please make sure you bring your original boarding passes with you as well as your passport or copies of your visa stamps to the meeting venue.</p>	<p>Participants whose travel arrangements are covered by the organisers will receive an allowance for each night spent in Brussels to cover the meals not offered during the PFD and local transportation.</p>

BADGES	INTERPRETATION
<p>Your name badge will be provided at the conference welcome desk (MCE) upon arrival at the conference venue. All participants are requested to wear their badges throughout the event.</p>	<p>All plenary sessions and discussions will be held in English and simultaneous translation will be provided in French and Spanish</p>
CONTACTS ORGANISERS	USEFUL CONTACTS
<p>Event Coordinator: Ms Micheline Carmoy micheline.carmoy@giz.de Tel: +32 498 98 19 06 Assistant: Ms Ana Romero pfdevent@gmail.com</p>	<p>Medical Services (Urgency): 100 Police: 101 Fire Service: 100 Pan-European Emergency: 112</p>

HOW TO GET FROM THE HOTEL TO THE VENUE

Head southwest on Rue Paul Spaak/Paul Spaakstraat toward Rue Lesbroussart/Lesbroussartstraat.

Turn right onto Rue Lesbroussart/Lesbroussartstraat.

Turn left onto Avenue Louise/Louizalaan.

Turn right onto Rue du Châtelain/
Kasteleinsstraat.

Turn left onto
Kasteleinsplein/
Place du Châtelain.

Turn left onto
Kasteleinsplein/
Place du Châtelain.

Then turn left onto Rue de l'Aqueduc/
Waterleidingsstraat.

Your final destination will be on the left.

